

**Travel & Expense Account
Transmittal Sheet**

After Approval, Mail Receipts To

DRE-Accounting Office
2201 Broadway
Sacramento, CA 95818



Employee Name	<u>Davi, Jeff</u>
Expense Dates	<u>01/04/10-01/28/10</u>
Total Expense Amount	<u>1759.79</u>
Amount Due Employee	<u>1759.79</u>
Form ID	<u>TEA000609913</u>

DIRECTIONS FOR SUBMISSION

1. *Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.*

	Date	Expense Item	Amount	If not submitted - Explain
✓1)	01/04	Lodging	99.57	
✓2)	01/04	Parking, Auto	17.00	
✓3)	01/04	Taxi Fare	25.00	
✓4)	01/05	Lodging	99.57	
✓5)	01/05	Parking, Auto	17.00	
✓6)	01/06	Lodging	99.52	
✓7)	01/07	Parking, Auto	40.00	
✓8)	01/11	Lodging	98.58	
✓9)	01/11	Parking, Auto	17.00	
✓10)	01/12	Lodging	137.97	
✓11)	01/12	Parking, Auto	28.00	
✓12)	01/13	Lodging	137.86	
✓13)	01/13	Parking, Auto	28.00	
✓14)	01/13	Parking, Auto	19.00	
✓15)	01/14	Parking, Auto	20.00	

2. *Forward Transmittal Sheet and attached documentation through your approval process.*

Travel & Expense Account Transmittal Sheet

DIRECTIONS FOR SUBMISSION

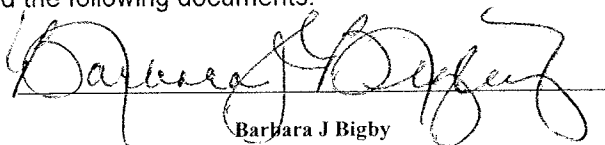
1. *Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.*

	Date	Expense Item	Amount	If not submitted - Explain
✓16)	01/14	Parking, Auto	60.00	
✓17)	01/19	Lodging	103.53	
✓18)	01/19	Parking, Auto	17.00	
✓19)	01/20	Lodging	103.53	
✓20)	01/20	Parking, Auto	17.00	
✓21)	01/26	Lodging	95.33	
✓22)	01/27	Lodging	95.33	

2. *Forward Transmittal Sheet and attached documentation through your approval process.*

I have reviewed the following documents.

Approved
by:


Barbara J Bigby



Hyatt Regency Sacramento
at Capitol Park
1209 L Street
Sacramento, CA 95814
916 443 1234

INFORMATION INVOICE

Payee Jeff Davi

Room No. 1149
Arrival 01-04-10
Departure 01-06-10
Page No. 1 of 2
Folio 119889

Membership GP 507392436K
Bonus Code
Confirmation No. 3439972001
Group Name

Date	Description	Charges	Credits
01-04-10	Guest Room Internet	17:21 [Overage][R]120100104172047	9.95
01-04-10	Package		110.00 84.00
01-04-10	Occupancy Tax		13.92
01-04-10	STBID Assessment		1.50
01-04-10	CA Tourism Assessment		0.15
01-04-10	Parking Valet		25.00 17.00
01-05-10	Package		110.00 84.00
01-05-10	Occupancy Tax		13.92
01-05-10	STBID Assessment		1.50
01-05-10	CA Tourism Assessment		0.15
01-05-10	Parking Valet		25.00 17.00
01-06-10	American Express	XXXXXXXXXXXX2001	XX/XX
01-06-10	Guest Room Internet Adj.		
01-06-10	American Express	XXXXXXXXXXXX2001	XX/XX



Yellow Cab Co. S.M.
of Sacramento
Since 1917



PASSENGER RECEIPT

From: Airport (exce.) Date: 1-4-2010
To: DRG Offices
Fare: \$ 25
Tip: \$ 1
Cab Number: _____ Total: \$ 25
Drivers Name: _____

SAN JOSE
INTERNATIONAL AIRPORT
PARKING RECEIPT

*** Thank you ***

Entrance: 15:22 01/06/10 Lane # 51
Exit : 18:23 01/07/10 Lane # 55
Length of stay: 1 d. 03 h. 01 mn.
License plate : CA 1237651
Cashier: 037 Shift: 0039 SEQ# 46913
Amount paid \$ 40.00 Cash



Hyatt Regency Newport Beach
1107 Jamboree Road
Newport Beach, CA 92660
Tel: 949-729-1234
Fax: 949-644-1552
www.newportbeach.hyatt.com

INVOICE

Payee: Mr Jeffrey Davi
Department Of Real Estate
2201 Broadway
Sacramento CA 95818

Room: 0649
Arrival: 01-06-10
Departure: 01-07-10
Page : 1 of 1
Folio: 53259
Invoice:

Membership: GP 507392436K

Bonus Code:

Confirmation #: 3392052801

Group Name:

Date	Description	Charges	Credits
01-06-10	Cash		
01-06-10	Guest Room	128.00	84.00
01-06-10	Occupancy Tax	12.80	
01-06-10	NB Tourism Assessment	2.56	
01-06-10	CA Tourism Assessment	0.16	
01-07-10	Guest Paid Out		

Your Gold Passport account will be credited for this stay.

Total

Balance

0.00 USD

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

I accept delivery of the Wall Street Journal M-F (Gold Passport, Club, Suite and VIP rooms only.) If refused, a refund of \$1 will be provided.

Please direct any billing inquiries/concerns to:
Email: Na.CustomerService@Hyatt.com
Phone: 1-888-552-7410

Please send any comments to:
Consumer Affairs
Email: qualityNEWPO@Hyatt.com
Phone: (949)729-6001

Please direct lost and found inquiries to:
Email: qualityNEWPO@Hyatt.com



Residence Inn by Marriott 1121 15th Street : Sacramento Ca 95814
Sacramento Downtown | at Capitol Park 916.443.0500

Jeff Davi

Dept Of Real Estate

Room: 609

Room Type: STKT

Number of Guests: 1

Rate: \$109.00

Clerk: VES

Arrive: 11Jan10

Time: 06:59PM

Depart: 12Jan10

Time: 09:05AM

Folio Number: 77841

Date

Description

Charges

Credits

11Jan10

Room Charge

~~109.00~~ 84.00

11Jan10

Occupancy Sales Tax

13.08

11Jan10

Convention and Tourism Tax

1.50

11Jan10

Garage Parking

17.00

12Jan10

American Express

pkq

140.58

Card #: XXXXXXXXXXXXXXX

Amount: 140.58 Auth: Signature on File

This card was electronically swiped on 11Jan10

Balance: 0.00

Marriott Rewards Account # XXXXX7897. Your Marriott Rewards points/miles earned on your room rate will be credited to your account. For account activity: 801-468-4000 or MarriottRewards.com.

Latest News From Marriott Rewards

Tell a friend about Marriott Rewards, you'll both get 1,000 points when they stay -- up to five friends, five stays each. That's up to 25,000 points for you. Refer Friends, Get Points! See details at MarriottRewards.com/Friend

Register by March 31 to earn up to 25,000 MegaBonus points! Earn bonus points for stays between February 1 and April 30, 2010 at over 3,100 participating properties around the world. Register now at MarriottRewards.com/MegaBonus or 888-MARRIOTT

Get all your hotel bills by email by updating your Marriott Rewards Preferences. Or, ask the Front Desk to email your bill for this stay. See "Internet Privacy Statement" on Marriott.com.

INFORMATION INVOICE

Payee Jeff Davi

United States

Membership

Bonus Code

Confirmation No. 3457232601

Group Name

Room No. 1202
Arrival 01-12-10
Departure 01-13-10
Page No. 1 of 1
Folio 34653
Invoice
User ID RSCHNEIDER

Date	Description	Charges	Credits
01-12-10	Parking Valet	28.00	- parking
01-12-10	Accommodation	499.00	110.00
01-12-10	Occupancy Tax 14.0%	27.86	
01-12-10	CA Assessment Fee	0.11	
01-13-10	American Express	XXXXXXXXXX	XX/XX

No frequent traveler account has been credited for this stay. To enroll in Gold Passport, call 1-800-51-HYATT.

Total

Balance

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

INFORMATION INVOICE

Payee Jeff Davi

United States

Membership

Bonus Code

Confirmation No. 3457235601

Group Name

Room No. 1205

Arrival 01-13-10

Departure 01-14-10

Page No. 1 of 1

Folio 34758

Invoice

User ID RSCHNEIDER

Date	Description	Charges	Credits
01-13-10	Parking Valet	28.00 - parking	
01-13-10	Accommodation	399.00 110.00	
01-13-10	Occupancy Tax 14.0%	55.86 27.86 tax	
01-13-10	CA Assessment Fee	0.11	
01-14-10	American Express	XXXXXXXXXX	XX/XX

No frequent traveler account has been credited for this stay. To enroll in Gold Passport, call 1-800-51-HYATT.

Total

Balance

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

RECEIPT

44-120

Amount Paid \$

19.00

Date

1/13/10



MINUTEMAN PARKING COMPANY

Fairmont Hotel - San Jose
(Silicon Valley AOR Event)

Parking Garage

303 DESTA

CHK 3388 JAN14'10 9:27PM

1 3 HR 50 MIN 20.00

Subtotal 20.00

Payment 20.00

CASH 00.00

SAN JOSE

NATIONAL AIRPORT

ING RECEIPT

THANK YOU ***

1/12/10 Lane # 51

1/14/10 Lane # 58

22 h. 45 min.

237651

208 SEQ# 22062

NO Cash



Hyatt Regency Sacramento
at Capitol Park
1209 L Street
Sacramento, CA 95814
916 443 1234

INFORMATION INVOICE

Payee Jeff Davi

United States

Room No. 0812
Arrival 01-19-10
Departure 01-21-10
Page No. 1 of 1
Folio

Membership GP 507392436K

Bonus Code

Confirmation No. 3504668301

Group Name

Date	Description		Charges	Credits
01-19-10	Package		149.00	84.00
01-19-10	Occupancy Tax		17.88	
01-19-10	STBID Assessment		1.50	
01-19-10	CA Tourism Assessment		0.15	
01-20-10	Package		149.00	84.00
01-20-10	Occupancy Tax		17.88	
01-20-10	STBID Assessment		1.50	
01-20-10	CA Tourism Assessment		0.15	
01-21-10	Parking Valet (for 1/19)		25.00	17.00
01-21-10	Master Card	XXXXXXXXXX [redacted] XX/XX		362.00
01-21-10	Parking Valet (for 1/20)		25.00	17.00
01-21-10	American Express	XXXXXXXXXX [redacted] XX/XX		25.00

Your Gold Passport account will be credited for this stay.

Total

387.06

Balance

0.00

Thank you for choosing Hyatt Regency Sacramento. We hope that you enjoyed your stay with us. Our goal is to exceed our guests' expectations. If you have any comments regarding your stay please share them with us.

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

I accept delivery of The Wall Street Journal M-F (Gold Passport, Club, Suite and VIP rooms only). If refused, a refund of \$1 will be provided.

Consumer Affairs: Michael Steinwender 916-321-3632 or michael.steinwender@hyatt.com
LOST & FOUND V-MAIL: 916-443-1234 ext:4572

Please remit payment to:
Hyatt Regency Sacramento
PO Box 202649
Dallas, TX 75319

Customer Service number: 1-888-863-3020
Customer Service email: Na.CustomerService@Hyatt.com

Fairfield Inn & Suites by Marriott
Sacramento Airport Natomas

2730 El Centro Road
Sacramento Ca 95833
916.923.7472



J. Davi

Room: 307

Room Type: DBDB

Number of Guests: 1

Rate: \$84.00

Clerk:

Arrive: 26Jan10	Time: 04:32PM	Depart: 28Jan10	Time:	Folio Number: 78235
Date	Description	Charges	Credits	
26Jan10	Room Charge	84.00		
26Jan10	Room Tax	10.08		
26Jan10	Convention and Tourism Tax	1.25	tax = 11.33	
27Jan10	Room Charge	84.00		
27Jan10	Room Tax	10.08		
27Jan10	Convention and Tourism Tax	1.25	tax = 11.33	
28Jan10	Visa		490.60	
Card #: VXXXXXXXXXXXX				
Amount: 190.66		Auth: [Signature] Signature on File		
This card was electronically swiped on 26Jan10				
		Balance:	0.00	

Marriott Rewards Account # XXXXX7897. Your Marriott Rewards points/miles earned on your room rate will be credited to your account. For account activity: 801-468-4000 or MarriottRewards.com.

Latest News From Marriott Rewards

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Travel & Expense Account Summary

Employee Name Jeff Davi
Expense Dates 01/04/10-01/28/10
Report Name January 2010

Request Total \$ 1759.79
Direct Charge Total - 0.00
Travel Advances - 0.00
Net Due Employee = **1759.79**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	1-26-10	268.66
Regular Travel	1-19-10	331.06
Regular Travel	1-11-10	670.41
Regular Travel	1-4-10	489.66

NOTE: (d)=Direct Charge

DATE	Mon Jan 4	Tue Jan 5	Wed Jan 6	Thu Jan 7						TOTAL
Lodging	99.57	99.57	99.52							298.66
Parking, Auto	17.00	17.00		40.00						74.00
Taxi Fare	25.00									25.00
Breakfast		6.00	6.00	6.00						18.00
Lunch		10.00		10.00						20.00
Dinner		18.00	18.00	18.00						54.00
TOTALS \$	141.57	150.57	123.52	74.00						489.66

Travel & Expense Account Summary

DATE	Mon Jan 11	Tue Jan 12	Wed Jan 13	Wed Jan 13	Thu Jan 14	Thu Jan 14				TOTAL
Breakfast	6.00	6.00			6.00					18.00
Lunch	10.00	10.00	10.00		10.00					40.00
Dinner	18.00	18.00	18.00							54.00
Lodging	98.58	137.97	137.86							374.41
Parking, Auto	17.00	28.00	28.00	19.00	20.00	60.00				172.00
Incidentals		6.00	6.00							12.00
TOTALS \$	149.58	205.97	199.86	19.00	36.00	60.00				670.41

DATE	Tue Jan 19	Wed Jan 20	Thu Jan 21							TOTAL
Breakfast	6.00	6.00	6.00							18.00
Lunch	10.00	10.00	10.00							30.00
Dinner	18.00	18.00								36.00
Lodging	103.53	103.53								207.06
Parking, Auto	17.00	17.00								34.00
Incidentals		6.00								6.00
TOTALS \$	154.53	160.53	16.00							331.06

**Travel & Expense Account
Summary**

DATE	Tue Jan 26	Wed Jan 27	Thu Jan 28							TOTAL
Lunch	10.00	10.00	10.00							30.00
Dinner	18.00	18.00								36.00
Lodging	95.33	95.33								190.66
Breakfast		6.00	6.00							12.00
TOTALS \$	123.33	129.33	16.00							268.66

Travel & Expense Account Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	1-4-10	01/04/10	Lodging	99.57	Cash
Regular Travel	1-4-10	01/04/10	Parking, Auto	17.00	Cash
Regular Travel	1-4-10	01/04/10	Taxi Fare	25.00	Cash
Regular Travel	1-4-10	01/05/10	Breakfast	6.00	Cash
Regular Travel	1-4-10	01/05/10	Lunch	10.00	Cash
Regular Travel	1-4-10	01/05/10	Dinner	18.00	Cash
Regular Travel	1-4-10	01/05/10	Lodging	99.57	Cash
Regular Travel	1-4-10	01/05/10	Parking, Auto	17.00	Cash
Regular Travel	1-4-10	01/06/10	Lodging	99.52	Cash
Regular Travel	1-4-10	01/06/10	Breakfast	6.00	Cash
Regular Travel	1-4-10	01/06/10	Dinner	18.00	Cash
Regular Travel	1-4-10	01/07/10	Parking, Auto	40.00	Cash
Regular Travel	1-4-10	01/07/10	Breakfast	6.00	Cash
Regular Travel	1-4-10	01/07/10	Lunch	10.00	Cash
Regular Travel	1-4-10	01/07/10	Dinner	18.00	Cash
Regular Travel	1-11-10	01/11/10	Breakfast	6.00	Cash
Regular Travel	1-11-10	01/11/10	Lunch	10.00	Cash
Regular Travel	1-11-10	01/11/10	Dinner	18.00	Cash
Regular Travel	1-11-10	01/11/10	Lodging	98.58	Cash
Regular Travel	1-11-10	01/11/10	Parking, Auto	17.00	Cash
Regular Travel	1-11-10	01/12/10	Breakfast	6.00	Cash
Regular Travel	1-11-10	01/12/10	Lunch	10.00	Cash
Regular Travel	1-11-10	01/12/10	Dinner	18.00	Cash
Regular Travel	1-11-10	01/12/10	Lodging	137.97	Cash
Regular Travel	1-11-10	01/12/10	Parking, Auto	28.00	Cash
Regular Travel	1-11-10	01/12/10	Incidentals	6.00	Cash
Regular Travel	1-11-10	01/13/10	Lunch	10.00	Cash
Regular Travel	1-11-10	01/13/10	Dinner	18.00	Cash
Regular Travel	1-11-10	01/13/10	Lodging	137.86	Cash
Regular Travel	1-11-10	01/13/10	Parking, Auto	28.00	Cash
Regular Travel	1-11-10	01/13/10	Incidentals	6.00	Cash
Regular Travel	1-11-10	01/13/10	Parking, Auto	19.00	Cash
Regular Travel	1-11-10	01/14/10	Breakfast	6.00	Cash
Regular Travel	1-11-10	01/14/10	Lunch	10.00	Cash
Regular Travel	1-11-10	01/14/10	Parking, Auto	20.00	Cash
Regular Travel	1-11-10	01/14/10	Parking, Auto	60.00	Cash
Regular Travel	1-19-10	01/19/10	Breakfast	6.00	Cash
Regular Travel	1-19-10	01/19/10	Lunch	10.00	Cash
Regular Travel	1-19-10	01/19/10	Dinner	18.00	Cash
Regular Travel	1-19-10	01/19/10	Lodging	103.53	Cash
Regular Travel	1-19-10	01/19/10	Parking, Auto	17.00	Cash
Regular Travel	1-19-10	01/20/10	Breakfast	6.00	Cash
Regular Travel	1-19-10	01/20/10	Lunch	10.00	Cash
Regular Travel	1-19-10	01/20/10	Dinner	18.00	Cash
Regular Travel	1-19-10	01/20/10	Lodging	103.53	Cash
Regular Travel	1-19-10	01/20/10	Parking, Auto	17.00	Cash
Regular Travel	1-19-10	01/20/10	Incidentals	6.00	Cash
Regular Travel	1-19-10	01/21/10	Breakfast	6.00	Cash